

No. 4/EOVP/BDO-PON/24-V.P.Audit/2023-24/ 407  
Office of the Block Development Officer,  
Ponda Block, 2nd Floor, Govt. Office complex,  
Tisk-Ponda, Goa.  
Dated: - 26 /05/2023

Ref:- Letter No. DA/Control/31-5(II)/2023-24/104 dated 16/05/2023 by Director of  
Accounts/ Control section, Panaji-Goa.

Sub.: Audit report on the accounts of the Village Panchayats all 19 Villlage Panchayat of  
Ponda Block for the year 2018-19, 2019-20, 2020-21, & 2021-22 conducted during  
the year 2022-23.

### MEMORANDUM

Audit-Report on the accounts of the Village Panchayat all 19 Village Panchayats of  
Ponda Block for the year 2018-19, 2019-20, 2020-21, & 2021-22 conducted during the year 2022-23.  
received from Director of Accounts, Panaji Goa, are enclosed herewith in original.

The Village Panchayat Secretaries concerned are hereby directed to submit point wise  
report on the observations/para's raised by the Auditor. Further the said compliance report should reach  
to this office on or before 10/06/2023 failing which strict action will be initiated.

(Ashwin K. Dessai)  
Block Development Officer-I  
Ponda - Goa.

Encl. As Above

To,  
The V. P. Secretary,  
V.P. Marcaim  
Ponda - Goa.

2/2.  
Informed  
noted.  
31/5/2023.

**Audit Report of the accounts of Village Panchayat, Marcaim of Ponda Block  
for the year 2018-19, 2019-20, 2020-21 and 2021-22**

**Part - I:**

- A) Name of Sarpanch :** Smt. Deepa Naik 01.04.2018 to 09.07.2019  
Smt. Asmita Madkaikar 09.08.2019 to 11.12.2020  
Smt. Laxmi Volvoikar 11.02.2021 to 31.03.2022  
**Name of Secretary :** Shri. Nitin bandodkar 01.04.208 to 31.03.2022

**B) Name of audit party and their designation:**

1. Wilson Furtado : Assistant Accounts Officer
2. Vaibhav Kurdikar : Accounts Clerk
3. Nitant Zambauliker : LDC

**C) Date of audit:** 25/12/2022 to 28/12/2022

**D) Period of audit :** 01/04/2018 to 31/03/2022

**Part II - Introductory:**

The Audit of the accounts of Village Panchayat, Marcaim of Ponda Block for the period from 01/04/2018 to 31/03/2022 was conducted by the Office of the Joint Directorate of Accounts, South Branch, Margao, under the supervision of Shri. Walter D'Mello, Dy. Director of Accounts/Inspection, South Branch, Margao. The Village Panchayat has been sanctioned the following administrative grants during the year.

Sr.No.	Grants	2018-19	2019-20	2020-21	2021-22
1.	Matching Grants	182955	296278	310037	396656
2.	XIVth Fin.Grants	682747	1645978	2935310	105332
3.	Member sakary	342000	274550	769500	256500
4.	Garbage Grants	120000	---	944908	150000
5.	RDA	--	130000	1851560	4410
6.	Weaker panchayat	--	902859	--	800000
7.	XVth Fin.Grants	--	--	--	1858161
8.	Special grant	--	--	--	50000
9.	Libration day	--	--	--	300000
10.	GIA	--	--	--	5000000
	<b>TOTAL</b>	<b>1327702</b>	<b>3249665</b>	<b>6811315</b>	<b>8921059</b>

**Part III-Comments on Accounts:**

The Village Panchayat is maintaining the accounts in Form 1 to 10 as per Rule 20,21(a) and 25 of the Goa Panchayat (Accounts, audit and custody of funds) Rules 1997 comprising of particulars of income and expenditure for all grants received (Administrative & Developmental Grants).

**I - Summary of Accounts:**

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Secretary  
Village Panchayat -

SECRETARY  
P. MARCAIM  
PONDA-GOA

Sarpanch  
Village Panchayat  
P. MARCAIM  
PONDA-GOA



	2018-19	2019-20	2020-21	2021-22
Opening balance during the year	3887638.94	3174896.59	5088374.14	10629746.89
Receipts during the year	2159907.15	4327350.05	7846445.75	12237580.25
Expenditure during the year	2872649.50	2413872.50	2305073	4331490
Closing balance as on 31st march	3174896.59	5088374.14	10629746.89	18535837.14

**Details of funds available:**

Sr. No.	Funds	2018-19	2019-20	2020-21	2021-22
1.	Govt. Grants	3206875.84	4607327.84	10013969.84	15857006.84
2.	Library grant	4042	4180	4298	--
3.	EMD	39110	76670	68438	87438
4.	Security Dep.	14478	14478	14478	14478
5.	Royalty	5306	5306	5306	5306
6.	cess	12550	12550	210351	118344
7.	Panchayat Funds	-107465.25	367862.30	312906.05	2453264.30
	<b>TOTAL</b>	<b>3174896.59</b>	<b>5088374.14</b>	<b>10629746.89</b>	<b>18535837.14</b>

**The liabilities of the Panchayat**

Sr No	Funds	2018-19	2019-20	2020-21	2021-22
1.	Govt. Grants	3206875.84	4607327.84	10013969.84	15857006.84
2.	Library grant	4042	4180	4298	--
3.	EMD	39110	76670	68438	87438
4.	Security Dep.	14478	14478	14478	14478
5.	Royalty	5306	5306	5306	5306
6.	cess	12550	12550	210351	118344
	<b>TOTAL</b>	<b>3067431.34</b>	<b>4720511.84</b>	<b>10316840.84</b>	<b>16086899.84</b>

**II - Grants: Huge Balance of grants is remaining unspent.**

**2018-19:** The grants received, utilized and balances outstanding as on 31/3/2019 are as follows.

Sr No	Types of grants	Opening balance	Grants received	Grants utilized	Balance as on 31/3/19
1.	Member salary	364550	342000	369700	336850
2.	GIA	61662.84	--	--	61662.84
3.	XIIth Finance	132736	--	--	132736

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4.	XIVth Finance	1663419	682747	255000	2091166
5.	Garbage grant	146700	120000	101632	165068
6.	Golden Jubilee (Dev)	419393	--	--	419393
	<b>Total</b>	<b>2788460.84</b>	<b>1144747</b>	<b>726332</b>	<b>3206875.84</b>

An amount of **Rs. 4607327.84.00** has remained unspent during the year 2018-19. The grants sanctioned should be utilized within one year of sanction, failing which same are to be surrendered to sanctioning authority. The permission of sanctioning authority be obtained to utilize the grants beyond the period of one year.

**II - Grants : Huge Balance of grants is remaining unspent.**

**2019-20:** The grants received, utilized and balances outstanding as on 31/3/2020 are as follows.

Sr No	Types of grants	Opening balance	Grants received	Grants utilized	Balance as on 31/3/20
1.	Member salary	336850	274550	302508	308892
2.	GIA	61662.84	--	--	61662.84
3.	XIIth Finance	132736	--	--	132736
4.	XIVth Finance	2091166	1645978	52500	3684644
5.	Garbage grant	165068	--	165068	--
6.	Weaker panchayat	--	902859	902859	--
7.	Golden Jubilee (Dev)	419393	--	--	419393
8.	RDA	--	130000	130000	--
	<b>Total</b>	<b>3206875.84</b>	<b>2953387</b>	<b>1552935</b>	<b>4607327.84</b>

An amount of **Rs. 4607327.84.00** has remained unspent during the year 2019-20. The grants sanctioned should be utilized within one year of sanction, failing which same are to be surrendered to sanctioning authority. The permission of sanctioning authority be obtained to utilize the grants beyond the period of one year.

**NOTE: Huge Balance of grants is remaining unspent.**

**2020-21:** The grants received, utilized and balances outstanding as on 31/3/2021 are as follows.

Sr No	Types of grants	Opening balance	Grants received	Grants utilized	Balance as on 31/3/21
1.	Member salary	308892	769500	724175	354217
2.	Bank interest	--	3069	--	3069
3.	GIA	61662.84	--	--	61662.84
4.	XIIth	132736	--	--	132736

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Bomda

Secretary  
Village Panchayat -

SECRETARY  
P. MARCAIM  
ONDA-GOA

Sarpanch  
Village Panchayat  
ONDA-GOA



	Finance	3684644	2935310	--	6619954
	Weaker panchayat	--	944908	373530	419393
7	Golden Jubilee (Dev)	419393	--	--	571378
8	XVth Finance	--	1851560	--	1851560
	<b>Total</b>	<b>4607327.84</b>	<b>6504347</b>	<b>1097705</b>	<b>10013969.84</b>

An amount of **Rs. 10013969.84.00** has remained unspent during the year 2020-21. The grants sanctioned should be utilized within one year of sanction, failing which same are to be surrendered to sanctioning authority. The permission of sanctioning authority be obtained to utilize the grants beyond the period of one year.

**NOTE: Huge Balance of grants is remaining unspent.**

**2021-22:** The grants received, utilized and balances outstanding as on 31/3/2022 are as follows.

Sr No	Types of grants	Opening balance	Grants received	Grants utilized	Balance as on 31/3/22
1.	Member salary	354217	256500	299250	311467
2.	Bank interest	3069	--	--	3069
3.	GIA	61662.84	5000000	--	5061662.84
4.	XIIth Finance	132736	--	--	132736
5.	XIVth Finance	6619954	105332	1025135	5700151
6	Weaker panchayat	419393	800000	1086981	284397
7	Golden Jubilee (Dev)	571378	--	--	419393
8	XVth Finance	1851560	1858161	--	3709721
9	Special grant	--	50000	--	50000
10	Liberation day	--	300000	120000	180000
11	RDA	-	4410	--	4410
12	Garbage	--	150000	150000	--
	<b>Total</b>	<b>10013969.84</b>	<b>8524403</b>	<b>2681366</b>	<b>15857006.84</b>

An amount of **Rs..00** has remained unspent during the year 2021-22. The grants sanctioned should be utilized within one year of sanction, failing which same are to be surrendered to sanctioning authority. The permission of sanctioning authority be obtained to utilize the grants beyond the period of one year.

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Bomda

Secretary  
Village Panchayat -

SECRETARY  
P. MARC AIM  
ONDA-GOA

Sarpanch  
Village Panchayat  
ONDA-GOA

**Net: Huge variations in the budget estimate and actual income and expenditure.**  
The Budget estimate and the actual income and expenditure for the year 2018-19, 2019-20, 2020-21 & 2021-22 are as follows:

**Income**

	Budget estimate	Actual	Variations
2018-19	8100000	2159907	5940092.85
2019-20	9475000	4327350.05	5147649.95
2020-21	9575000	7846445.75	1728554.25
2021-22	9575000	12237580.25	2662580.25

**Expenditure**

	Budget estimate	Actual	Variations
2018-19	8100500	2872649.50	5227850.50
2019-20	9475500	2413872.50	7061627.50
2020-21	9305500	2305073	7000427
2021-22	9575000	4331490	5243510

There are variations in the budget estimate and actual income and expenditure. Care may be taken in future to prepare realistic budget.

**Part IV- Current Audit: Outstanding paras not complied.**

**Section A (a) Introductory - Nil**

b) Outstanding paras of previous audit upto 2016-17.

The position of outstanding paras of previous audit are as follows

Sr. No	Year	Opening Balance	Paras Dropped	Paras outstanding as on 31/3/2017
1.	1980-81	1	-----	1(Para 2)
2.	1989-90	1	-----	1(Para 1)
3.	1990-91	1	----	1(Para 1(a)(b))
4.	1992-93	1	----	1(Para 3(a)(ii))
5.	1993-94	1	-----	1(Para 2)
6.	1996-97	1	-----	1(Para 5(a))
7.	1998-99	2	-----	2(Para 5(7)(8) & (6))
8.	2000-01	1	----	1(Para 7)
9.	2007-08	4	----	4(Para 4, 8(2)(4), 9(2)(4)(5), 13(d))
10.	2008-09	2	----	2(Para 4(6 to 18) 14)
12.	2010-11	15	13	3(Para 5, 13(b), 15)
13.	2012-13	13	11	2(Para 5, 6)
14.	2013-14	13	09	4 (Para 6, 7(a), 9, 12)
15.	2014-15	14	11	3(para 6, 9 & 14(a))
16.	2015-16	14	13	3(para 6, 9 & 14(a))
17.	2016-17	14	11	3(para 7, 10 & 12(a))

**Audit Report 2017-18:**

**Para 1 - Financial position:** Dropped

**Para 2 - Cash Book:** -do-

**Para 3-Demand, collection & arrears of taxes:** Maintained

**Para 4:Rental** - Dropped



- Para 5: Market auction** - -do-
- Para 6: Works** - Dropped
- Para 7: (a) - Construction License**: Dropped
- (b) Illegal Construction** -do-
- Para 8: Furnishing of surety by V.P. Secretary**: Dropped
- Para 9: Annual Action Plan** - Maintained
- Para 10: Maintenance of Registers**:
- 1) Bill Register: Dropped
  - 2) Security Deposit/EMD: Dropped
  - 3) Property register: Maintained
  - 4) Court case Register: Dropped
  - 5) Service Book: Maintained
- Para 11: (a) Vouchers**: Maintained
- Para 12: (a) - Provident Fund**: Dropped.
- (b) - Salary Reserve Fund**: - Dropped
- (c) - Reserve for Pensionary Benefits** - Maintained.
- Para 13: Formation of Committees**: Dropped & Commented.
- Para 14: (a) Departmental Inspection**: Dropped
- (b) Gram Sabha** - Dropped.
- (c) Administrative Report**: -do-

**Para 1 Financial Position: The financial position of the Panchayat is good.**

**2018-19**: The closing balance as per Cash Book as on 31/3/2019 is Rs. **317396.59** out of which Rs. **107465.25** is Panchayat fund.

**Note: Expenditure of panchayat is higher than the income.**

**2019-20**: The closing balance as per Cash Book as on 31/3/2020 is Rs. **608374.14** out of which Rs. **367862.30** is Panchayat fund. Instead of keeping huge amount in savings it may be put in fixed deposit to earn extra revenue as interest.

**2020-21**: The closing balance as per Cash Book as on 31/3/2021 is Rs. **10629746.89** out of which Rs. **312906.05** is Panchayat fund. Instead of keeping huge amount in savings it may be put in fixed deposit to earn extra revenue as interest.

**2021-22**: The closing balance as per Cash Book as on 31/3/2022 is Rs. **18535837.14** out of which Rs. **2453264.30** is Panchayat fund. Instead of keeping huge amount in savings it may be put in fixed deposit to earn extra revenue as interest.

**Para 2 - Cash Book**

**2018-19**: The closing balance of the V.P. as on 31.3.2019 is Rs. **3174896.59**. The details of closing balance is as follows:

Sr. No.	Name of the bank A/c. No.	Balance as per		Difference
		Cash book	Pass book	

1.	Bank of Maharashtra, A/c No.0113	2041616.55	2049617.55	-8001.00
2.	State Bank of India, A/c No.3274	388151.25	388151.25	NIL
3.	State Bank of India, A/c No.1321	436866.00	440645.00	-3779.00
4.	Bank of Maharashtra, A/c No.8889	279091.00	281500.00	-2409.00
5.	RBL Bank, A/c No.4428	20366.00	20366.00	NIL
6.	Bank of Maharashtra, A/c No. 883	4042.00	4042.00	NIL
7.	Cash in Hand	4763.79	4763.79	NIL
	<b>Closing Balance</b>	<b>3174896.59</b>	<b>3189085.59</b>	<b>-14189.00</b>

#### IV - Reconciliation:

The analysis of difference is reconciled as below:

##### **1) Bank of Maharashtra A /c No. 8889**

Balance as per cash book	Rs. 279091.00
Add : 1) Intt. credited not accounted in cashbook	Rs. 2409.00
Balance as per pass book	Rs. 281500.00

##### **2) State Bank of India A /c No. 1321**

Balance as per cash book	Rs. 436866.00
Add : 1) Intt. credited not accounted in cashbook	Rs. 3770.00
2) Unreconciled amount for 2018-19	Rs. 9.00
Balance as per pass book	Rs. 440645.00

##### **3) Bank of Maharashtra A /c No. 0113**

Balance as per cash book	Rs. 2041616.55
Add : 1) Unreconciled amount for 2018-19	Rs. 8001.00
Balance as per pass book	Rs. 2049617.55

**2019-20:** The closing balance of the V.P.as on 31.3.2020 is Rs. **5088374.14** . The details of closing balance is as follows:

Sr. No.	Name of the bank A/c. No.	Balance as per		Difference
		Cash book	Pass book	

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1.	Bank of Maharashtra, A/c No.0113	4791542.55	4803857.55	-12315.00
2.	State Bank of India, A/c No.3274	76185.75	76185.75	NIL
3.	State Bank of India, A/c No.1321	183947.00	183947.00	NIL
4.	Bank of Maharashtra, A/c No.8889	11008.00	11008.00	NIL
5.	RBL Bank, A/c No.4428	21458.00	21458.00	NIL
6.	Bank of Maharashtra, A/c No.7883	4180.00	4180.00	NIL
7.	Cash in Hand	52.84	52.84	NIL
	<b>Closing Balance</b>	<b>5088374.14</b>	<b>5100689.14</b>	<b>-12315.00</b>

#### **IV – Reconciliation:**

The analysis of difference is reconciled as below:

##### **1) Bank of Maharashtra A /c No. 0113**

Balance as per cash book

Rs. 4791542.55

**Add :** 1) Unreconciled amount for 2019-20

Rs. 12315.00

Balance as per pass book

Rs. 4803857.55

**2020-21:** The closing balance of the V.P.as on 31.3.2021 is Rs. **10629746.89** . The details of closing balance is as follows:

Sr. No.	Name of the bank A/c. No.	Balance as per		Difference
		Cash book	Pass book	
1.	Bank of Maharashtra, A/c No.0113	8306263.05	8313956.05	-7693.00
2.	State Bank of India, A/c No.3274	237493.75	237493.75	NIL
3.	State Bank of India, A/c No.1321	189001.00	189001.00	NIL
4.	Bank of Maharashtra, A/c No.8889	11319.00	11319.00	NIL
5.	Bank of Maharashtra, A/c No.7883	4298.00	4298.00	NIL
6.	RBL Bank, A/c No.4428	22513.00	22513.00	NIL
7.	Bank of Maharashtra, A/c No.0910	1854629.00	1854629.00	NIL
8.	Cash in Hand	4230.09	4230.09	NIL
	<b>Closing Balance</b>	<b>10629746.89</b>	<b>10637439.89</b>	<b>-7693.00</b>

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#### IV - Reconciliation:

The analysis of difference is reconciled as below:

##### **1) Bank of Maharashtra A /c No. 0113**

Balance as per cash book

Rs. 8306263.05

**Add :** 1) Unreconciled amount for 2020-21

Rs. 7693.00

Balance as per pass book

Rs. 8313956.05

**2021-22:** The closing balance of the V.P. as on 31.3.2022 is Rs. **18535837.14**.  
The details of closing balance is as follows:

Sr. No.	Name of the bank A/c. No.	Balance as per		Difference
		Cash book	Pass book	
1.	Bank of Maharashtra, A/c No.0113	8363314.05	8371007.05	-7693.00
2.	State Bank of India, A/c No.3274	243971.75	243971.75	NIL
3.	State Bank of India, A/c No.1321	194156.00	194156.00	NIL
4.	Bank of Maharashtra, A/c No.8889	363849.00	363849.00	NIL
5.	Bank of Maharashtra, A/c No.7883	4417.00	4417.00	NIL
6.	RBL Bank, A/c No.4428	5564010.00	5564759.00	-749.00
7.	Bank of Maharashtra, A/c No.0910	3781687.00	3781687.00	NIL
8.	Cash in Hand	20432.34	20432.34	NIL
	<b>Closing Balance</b>	<b>18535837.14</b>	<b>18544279.14</b>	<b>-8442.00</b>

#### IV - Reconciliation:

The analysis of difference is reconciled as below:

##### **1) RBL Bank A /c No. 4428**

Balance as per cash book

Rs. 5564010.00

**Add :** 1) Intt credited not accounted in cashbook  
2) Intt credited not accounted in cashbook  
3) Intt credited not accounted in cashbook

Rs. 258.00

Rs. 244.00

Rs. 247.00

Balance as per pass book

Rs. 5564759.00



**2) Bank of Maharashtra A /c No. 0113**

Balance as per cash book

Rs. 8363314.05

**Add :** 1) Unreconcilled amount for 2021-22

Rs. 7693.00

Balance as per pass book

Rs. 8371007.05

**Observation on Cash Book and Receipt Book:**

**2018-19:**

Receipt books start from 515/34 to 533/15 Total used books 14 Nos. Total unused books is 17 Nos from 534 to 550 during the year 2018-19.

**2019-20:**

Receipt books start from 533/16 to 549/96 . Total used books 17 Nos. Total unused books is 01 Nos during the year 2019-20.

**2020-21:**

Receipt books start from 549/97 to 562/39. Total used books 14 Nos. Total unused books 08 is Nos from 563 to 570 during the year 2020-21.

**2021-22:**

Receipt books start from 562/40 to 580/02. Total used books 19 Nos. Total unused books is Nil during the year 2021-22.

**Para 3 - Demand, collection and arrears of taxes:** Collection of taxes is not satisfactory. Notices are not issued to defaulters. Demand notices are to be issued to defaulter & outstanding tax to be recovered

**2018-19:**

The position of various taxes collected by the Panchayat their demands and balance outstanding as on 31/03/2019 are as follows.

Sr. No	Types of taxes	Opening balance	Current demand	Collection	Balance as on 31/03/19
1.	House tax	560179.20	173505	230888.75	502795.45
2.	Light tax	11581.30	--	279.40	11301.90
3.	Professional tax	184285	18650	11387	191548
	<b>Total</b>	<b>756045.50</b>	<b>192155</b>	<b>242555.15</b>	<b>705645.35</b>

The collection of various taxes collected by Panchayat is **25.58** % of the opening balance and demand billed during the year 2018-19, the collection is less compared to previous year. The V.P has to put in more efforts to recover the

outstanding taxes by invoking the provisions of Goa Panchayat Raj Act 1997 by issuing demand notices to defaulters for recovery of outstanding dues. The progress made be reported to audit.

**2019-20:**

The position of various taxes collected by the Panchayat their demands and balance outstanding as on 31/03/2020 are as follows.

Sr. No	Types of taxes	Opening balance	Current demand	Collection	Balance as on 31/03/20
1.	House tax	502795.45	178320	254133.05	426982.40
2.	Light tax	11301.90	--	774	10527.90
3.	Professional tax	191548	26750	15200	203098
	<b>Total</b>	<b>705645.35</b>	<b>205070</b>	<b>270107.05</b>	<b>640608.30</b>

The collection of various taxes collected by Panchayat is **29.65 %** of the opening balance and demand billed during the year 2019-20, the collection is less compared to previous year. The V.P has to put in more efforts to recover the outstanding taxes by invoking the provisions of Goa Panchayat Raj Act 1997 by issuing demand notices to defaulters for recovery of outstanding dues. The progress made be reported to audit.

**2020-21:**

The position of various taxes collected by the Panchayat their demands and balance outstanding as on 31/03/2021 are as follows.

Sr. No	Types of taxes	Opening balance	Current demand	Collection	Balance as on 31/03/21
1.	House tax	426982.40	194720	149798.75	471903.65
2.	Light tax	10527.90	--	267	10260.90
3.	Professional tax	203098	38340	26909	214529
	<b>Total</b>	<b>640608.30</b>	<b>233060</b>	<b>176974.75</b>	<b>696693.55</b>

The collection of various taxes collected by Panchayat is **20.25%** of the opening balance and demand billed during the year 2020-21, the collection is less compared to previous year. The V.P has to put in more efforts to recover the outstanding taxes by invoking the provisions of Goa Panchayat Raj Act 1997 by issuing demand notices to defaulters for recovery of outstanding dues. The progress made be reported to audit.

**2021-22:**

The position of various taxes collected by the Panchayat their demands and balance outstanding as on 31/03/2022 are as follows.

Sr. No	Types of taxes	Opening balance	Current demand	Collection	Balance as on 31/03/22
--------	----------------	-----------------	----------------	------------	------------------------

11/16

*Bondadkar*

Secretary  
Village Panchayat

SECRETARY  
P. MARCAIM  
ONDA-GOA

*Anals*  
Sarpanchi  
Village Panchayat  
ONDA-GOA



1.	House tax	471903.65	219272	265295.25	425880.40
2.	Light tax	10260.90	--	1080	9180.90
3.	Professional tax	214529	38990	20210	233309
	<b>Total</b>	<b>696693.55</b>	<b>258262</b>	<b>286585.25</b>	<b>668370.30</b>

The collection of various taxes collected by Panchayat is 30.01% of the opening balance and demand billed during the year 2021-22, the collection is less compared to previous year. The V.P has to put in more efforts to recover the outstanding taxes by invoking the provisions of Goa Panchayat Raj Act 1997 by issuing demand notices to defaulters for recovery of outstanding dues. The progress made be reported to audit.

**Para 4: Rental: Demand notices to defaulters are not issued.**

**The Village Panchayat has leased out 3 out of its 3 premises on rental basis.**

**2018-19:** The Village Panchayat has leased out its 3 nos premises on rental basis. The position of rent collection, demand and balance outstanding as on 31/3/2019 are as follows.

Sr. no	Name of Lessee	Opening Balance	Current demand	Collection	Balance as on 31/03/19
1.	Rajaram Naik	28650	7260	--	35910
2.	Prakash Naik	6670	3480	9570	580
3.	Sudesh Gaude	23250	15000	16550	21700
	<b>Total</b>	<b>58570</b>	<b>25740</b>	<b>26120</b>	<b>58190</b>

**2019-20:** The Village Panchayat has leased out its 3 nos premises on rental basis. The position of rent collection, demand and balance outstanding as on 31/3/2020 are as follows.

Sr. no	Name of Lessee	Opening Balance	Current demand	Collection	Balance as on 31/03/20
1.	Rajaram Naik	35910	7260	4840	38330
2.	Prakash Naik	580	3480	1160	2900
3.	Sudesh Gaude	21700	16200	2500	35400
	<b>Total</b>	<b>58190</b>	<b>26940</b>	<b>8500</b>	<b>76630</b>

**2020-21:** The Village Panchayat has leased out its 3 nos premises on rental basis. The position of rent collection, demand and balance outstanding as on 31/3/2021 are as follows.

Sr. no	Name of Lessee	Opening Balance	Current demand	Collection	Balance as on 31/03/21
1.	Rajaram Naik	38330	7260	4840	40750
2.	Prakash Naik	2900	3480	--	6380
3.	Sudesh Gaude	35400	17400	24600	28200
	<b>Total</b>	<b>76630</b>	<b>28140</b>	<b>29440</b>	<b>75330</b>



**2021-22:** The Village Panchayat has leased out its 3 nos premises on rental basis. The position of rent collection, demand and balance outstanding as on 31/3/2022 are as follows.

Sr. no	Name of Lessee	Opening Balance	Current demand	Collection	Balance as on 31/03/22
1	Rajaram Naik	40750	7260	--	48010
2.	Prakash Naik	6380	3480	--	9860
3.	Sudeesh Gaud	28200	18600	--	46800
	<b>Total</b>	<b>75330</b>	<b>29340</b>	<b>--</b>	<b>104670</b>

**Para 5 - Market Auction:**

**2018-19:** The village panchayat has conducted the public auction in the office of V.P. for the collection of fees (sopo- Navdurga jatra utsav) in jurisdiction of panchayat. Vasudev Naik quoted the highest bid of Rs.38000/-

**2019-20:** The village panchayat has conducted the public auction in the office of V.P. for the collection of fees (sopo- Navdurga jatra utsav) in jurisdiction of panchayat. Namdev Naik quoted the highest bid of Rs.38000/-

**2020-21:** The village panchayat has conducted the public auction in the office of V.P. for the collection of fees (sopo- Navdurga jatra utsav) in jurisdiction of panchayat. Rishikesh Naik quoted the highest bid of Rs.50000/-

**2021-22:** The village panchayat has conducted the public auction in the office of V.P. for the collection of fees (sopo- Navdurga jatra utsav) in jurisdiction of panchayat. Rishikesh Naik quoted the highest bid of Rs.44000/-

**Para 6 - Works: Contract book, MB book, NIT records maintained in proper order**

**2018-19:**

The Village Panchayat has not executed any works during the year 2018-19.

**2019-20:**

The Village Panchayat has executed 03 nos of works during the year 2019-20.

1. Providing and laying pavers at crematorium in ward no.08 Wadel. Bidder M/s. Aditya Ghaisa quoted the amount of Rs. 176055=54. Amount paid to contractor Rs.176400.

2. Providing and laying pavers for Ganpati Visarjan shed in ward no.03. Bidder M/s. Aditya Ghaisa quoted the amount of Rs. 172400=54. Amount paid to contractor Rs.160830=00

**2020-21:**

The Village Panchayat has executed 02 nos of works during the year 2020-21.



1.Reconstruction of drinking water well near house of Raghunath gaude in ward no.1 . Bidder B.G.Majik quoted the amount of Rs.175440=62. Amount paid to contractor Rs.173713=00.

2. Providing and laying pavers near shri.vairagi Devastan in ward no.02. Bidder M/s. Naik constructions quoted the amount of Rs.=62. Amount paid to contractor Rs.173713=00.

**2021-22:**

The Village Panchayat has not executed any works during the year 2021-22.

**Para 7(a)-Construction of Licences:**

**2018-19:** Village Panchayat has issued 07 nos. construction licenses and collected an amount of Rs. 69128/- as licence fees during the year 2018-19 and same was found to be correct.

**2019-20:** Village Panchayat has issued 13 nos. construction licences and collected an amount of Rs. 177445/- as licence fees during the year 2019-20 and same was found to be correct.

**2020-21:** Village Panchayat has issued 12 nos. construction licences and collected an amount of Rs. 195027/- as licence fees during the year 2020-21 and same was found to be correct.

**2021-22:** Village Panchayat has issued 09 nos. construction licences and collected an amount of Rs.105821/- as licence fees during the year 2021-22 and same was found to be correct.

**(b) Illegal Constructions:- (Cases of illegal constructions not settled.)**

There are 29 nos. of illegal construction cases pending with the Panchayat as on 31/3/2022.

**Para 8 - Furnishing of surety bond by V.P. Secretary:** As required under section 4(3) of the Goa Panchayat (accounts, audit and custody of funds) Rules 1997, the V.P. Secretary has furnished the Surety Bond which is valid to 26/12/2023.

**Para 9 - Annual Action Plan:** The Panchayat is required to prepare a Development Plan every year as required under Section 238 of Goa Panchayat Raj Act 1964 and submit the same to Zilla Panchayat within the time framed for its submission. The above Panchayat has prepared the development plan and forwarded to Zilla Panchayat during the year 2021-22.

**Para 10 - Maintenance of Registers:**

**1)Pay Bill Register:** This register is maintained and is updated.

**2) Security Deposits/EMD:** Security deposits/EMD which are pending for more than 3 years may be treated as lapsed deposits and may be transferred to panchayat funds.

As per Security deposit register an amount of Rs.14478/- is outstanding as security Deposit and EMD outstanding is Rs.95670/- during the year 2021-22 which is verified and found correct.

**3) Court Case Register:** This register is not maintained by the Panchayat. Rs.77845/- paid as legal fees.

**4) Service Books:** The service books and leave account of V.P staff are not complete. Service verification is also not done.

**MACP of some staff are pending in BDO office Ponda for quite long time.**

**Para 11 - Vouchers: Quotation files not presented in the audit**

**Observation in Cash Book and Voucher:**

**2018-19:**

1. Voucher no.04, dated 09/04/2018 for Rs.26010/-
2. Voucher no.89, dated 01/6/2018 for Rs.90000/- towards purchase of dustbin from Rainbow plastic, quotation file not submitted to audit.
3. Voucher no.204, dated 3/09/2018 for Rs.165000/- towards purchase of dustbins, Quotation file not submitted to audit.

**2019-20:** NIL

**2020-21:**

Voucher no.87 of arrears of staff, correspondence is not attached.

**2021-22:** NIL

**Para 12(a)-Provident Fund:** The regular staff of V.P. has not started contributing to Employees Provident Fund.

**This provision has not been made by the Panchayat, same be made immediately.**

**(b)-Salary Reserve Fund:** The Panchayat has created/maintained a salary Reserve Fund amounting to Rs.368000/- which is equivalent to 3 months salary of V.P. staff.

**(c) Reserve for pensionary benefits:** V.P. has to reserve 2.5% as reserve fund for pensioner benefit etc. to the staff working in the Panchayat. This provision has not been made by the Panchayat, same be made immediately.



**Para 13: Formation of Committees:** V.P. has constituted the below mentioned committees during the year 2016-17.

- 1) Development Committee Sec.6(8)
- 2) Supervisory Committee Sec.6(2)
- 3) Standing Committee Sec.6(3)
- 4) Village Development Committee.

**Para 14(a) - Departmental Inspections:** Departmental Inspection: As per the Goa panchayat Raj Act 1994, (section 173), inspection by BDO and EO(VP) not carried out as required.


	BDO Inspection	EOVP Inspection
2018-19	2	2
2019-20	1	2
2020-21	1	1
2021-22	NIL	NIL

**(b) Gramsabhas:**

	Ordinary	Special
2018-19	4	4
2019-20	4	4
2020-21	4	NIL
2021-22	4	3

**(c) Administrative Report:** Panchayat has prepared the administrative report and submitted the same to BDO and copy endorsed to audit.

**NOTE:** The inspection report is prepared on the basis of information/documents furnished to audit by the Secretary of Village Panchayat **Marcaim of Ponda Block**. The office of the Jt. Directorate of Accounts, South Branch, Margao disclaims the responsibility for non-information and/or misinformation on the party of auditee.

  
(Walter D'mello)  
Dy. Director of Accounts/Insp.

# FORM NO. 10

[See Rule 21 (a)]

~~Monthly~~ / Annual / ~~Account~~

of

## ACCOUNT OF INCOME AND EXPENDITURE

of

Village Panchayat CHARCAIM

for

The Month of

2018 - 2019

No. VPM/F10/2018-2019

Office of the Village Panchayat

CHARCAIM

Date : \_\_\_\_\_

To,

The Block Development Officer  
Ponda-Goa

Sub : Submission of ~~Monthly~~ / Annual  
Accounts for Income and Expenditure

The monthly / Annual account for the period above are sent herewith under Rule of the Village Panchayat Account and Audit and custody funds rule 1997 for Perusal.

Yours faithfully

Bondadkay

Secretary  
Village Panchayat -

Anals  
Sarpanch  
Village Panchayat  
Ponda-Goa



Particulars of Income	Amount	Particulars of
Income		
1) Closing of the last Month / Year	3887638.94 ✓	
		5) Proceeds of other L
Budget Head		
2) Grants from Government		
i) Special		
Matching Grants	182955 00 ✓	
XIV <sup>th</sup> Finance	682747 00 ✓	
Member allowances	342000 00 ✓	
Garbage	1,20,000 00 ✓	
	1327702 00 ✓	
ii) General		6) Sale Proceeds
3) Other Grants		
i) Local Authorities		
Popular Contribution	40055 00 ✓	7) Extraordinary Receipt
ii) Private		Building Rent
		Hall Rent
		Chair Rent
		Bank Interest
		R.T.2
4) Proceeds of taxes fees etc, under Sec. 153 of the Act.		Not Realised cheque.
House tax	230888 75 ✓	
Taken House tax	700 00 ✓	
Light tax	279 40 ✓	
Professional tax	11387 00 ✓	
Fees	243255 15 ✓	
Certificates	14220 00 ✓	
Birth and Deaths	750 00 ✓	
Non-availability certificate	94 00 ✓	
No objection certificate	28230 00 ✓	
House Repair permission	980 00 ✓	
House Transfer fee	2800 00 ✓	
House Separation fee	6000 00 ✓	
Construction Licence fee	69128 00 ✓	
Occupancy certificate	3000 00 ✓	
Ground fee	32000 00 ✓	
Market fee	38000 00 ✓	
	195202 00 ✓	
		TOTAL RECEIPT
		21595
		OPENING BALANCE
		38874
		GRAND TOTAL
		60475
TOTAL Rs.		

Particulars of Expenditure	Amount	Amount Particulars of Expenditure	Amount
		B/F	
5) Social Welfare			
Monthly Assistance	4800 00		
Balwad Rent	13000 00		
Natural calamity	26400 00		
6) Education and Culture	44200 00		
Donation to Institution	4000 00		
Scholarship to student	1,06,800 00		
Celebration of National Day	8270 00		
7) Rural Housing	22950 00		
8) Drinking Water	500 00		
9) Poverty alleviation Programme			
10) Libraries News Paper	3591 00		
11) Rural Sanitation			
12) Construction and Maintainance of Slaughter house & cattle pounds			
13) Miscellaneous			
Refund of Security Deposit	15173 00		
Refund of E.M.D.	4800 00		
Religious Festival	13000 00		
Bank Commission	442 50		
Bank Charges	36 00		
transfer amount	5000 00		
Bank Deduction	118730 00		
MIS. others	38953 00		
	196134 50		
1781842 00			
Sanitation Public Health			
id family welfare			
earning of Gutter	55050 00		
earning of Well	46200 00		
earning of Hall	55950 00		
earning of Pathway	74550 00		
earning of V.P. Office Toilet	6600 00		
earning of Disposal of Ani	76200 00		
earning of Disposal of	101632 00		
earning of Mud	6900 00		
423082 00			
Public Works			
Land off	1600 00		
Planting of bushes	59650 00		
Planting of dangerous tree	12300 00		
Planting of Gutter	53700 00		
Planting of Dwt Bin	2,55,000 00		
Planting of Crematorium	17200 00		
Planting	8900 00		
400350 00			
Planning and Development			
		Expenditure Total	2872649 50
		Closing Balance	3174896 59
		Grand Total	6047546 09
TOTAL Rs.			

*Anant*  
Sarpanch

*Bondodkar*  
SECRETARY  
V. P. MARCAIM  
PONDAGUA



# DETAILS OF THE BALANCE

Pa	1. Cash in Bank of Maharashtra	Rs.	2041616=
Incom	2. Cash in S.B.I Bandora	Rs.	38815=
i) Clo	3. Cash in S.B.I XII <sup>th</sup> fin.	Rs.	436866=
Mo	4. Salary Reserve fund	Rs.	279097=
Budge	5. Cash in RBL	Rs.	20366=
2) Gr	6. Library fund	Rs.	4042=
i) Spe	7. Cash in hand	Rs.	4763=
N/c	8.	Rs.	
X			
Men			
Ga	TOTAL		3174896=

## DETAILS OF FUNDS

1. Govt. Grants	Rs.....	3206875=84
2. R.D.A. Grants Library	Rs.....	4042=
3. E. M. D.	Rs.....	39110=
4. Security	Rs.....	14478=
5. Income Tax	Rs.....	Nil
6. Royalty	Rs.....	5306=
7. Sales Tax	Rs.....	Nil
8. Any Other cess	Rs.....	12550=
9. Panchayat Fund	Rs.....	107465=25
TOTAL	Rs.....	3174896=59

Certified that the closing balance as shown in the account has been compared with Cash Book, Bank Books and found to be correct.

Difference any

The Difference of Rs. -14189/- between the pass book and Cash Book the reason that:-

Seen in Audit  
27/12/14

# FORM NO. 10

{ SEE RULE 21 (a) }

Monthly / Annual / Accounts

Of

## ACCOUNT OF INCOME AND EXPENDITURE

Of

VILLAGE PANCHAYAT

For

The Month of MARCAIM

ANNUAL ACCOUNT

2019 - 2020

No/ VP/

Office of the Village Panchayat

Marcain, Ponda Goa

Date : \_\_\_\_\_

To,  
The Block Development Officer  
Ponda - Goa

Sub:- Submission of <sup>Annual</sup> Monthly Accounts for 2019-20

Sir,

The monthly / Annual account for the period above are sent herewith under Rule of the Village Panchayat Account and Audit and Custody funds rule 1997 for perusal.

Bondedkar  
Secretary  
Village Panchayat  
V.P. MARCAIM  
PONDA-GOA

Abnai  
Sarpanch  
Village Panchayat  
SARPANCH  
V.P. MARCAIM  
PONDA-GOA



# Monthly/Annual/Account of Income

Particulars of Income	Amount	Particulars of Income	Amount
Income			
1) Closing of the Last Month/Year	3174896.59	B/F	
Budget Head			
2) Grants From Government		5) Proceeds of <sup>fees</sup> other <del>loan</del> etc.	
i) Special		certificate	22960.00 ✓
XIV <sup>th</sup> Finance	1645978	Birth & Death	890.00 ✓
Matching Grants	296278	Non-availability cert.	294.00 ✓
Member Salary	274550	N.O.C.	29900.00 ✓
R.D.A.	130000	House Repair fee	7920.00 ✓
Neaker Panchayat	902859	House transfer fee	1900.00 ✓
	3249665	House separation fee	27000.00 ✓
		Construction licence	177445.00 ✓
		occupancy cert.	1000.00 ✓
ii) General		Ground fee	54700.00 ✓
		Market fee	38000.00 ✓
			362009.00 ✓
3) Other Grants		6) Sale Proceeds	
Popular Contribution	34,000		
i) Private			
4) <u>Proceeds of Taxes Fees etc. Under Sec. 153 of the Act.</u>		7) Extra Ordinary Receipts	
House tax	254133.05	Building rent	13340.00 ✓
Light tax	774.00	Hall rent	211000.00 ✓
Professional tax	15200.00	Chair rent	602.00 ✓
Token House tax	2550.00	Bank interest	123276.00 ✓
	272657.05	R.T.I.	432.00 ✓
		E.M.D.	37560.00 ✓
		Tender form	22800.00 ✓
		certified copy	09.00 ✓
			409019.00 ✓
		TOTAL RECEIPT	4327350.05 ✓
		OPENING BALANCE	3174896.59 ✓
TOTAL Rs.		GRAND TOTAL	7502246.64 ✓

Annual Account of Expenditure

Particulars of Expenditure	Amount	Amount Particulars of Expenditure	Amount
are osing of the Last onth/Year			
t Head		3) Public works Dust Bin	52500.00
stration			
Salary	927041.00		
Salary	302508.00		
us	20724.00		
forery	21254.00		
age	2256.00		
light bill	40136.00		
ce water bill	4683.00		
ephone bill	410.00		
A.	2400.00		
ocate fee	14000.00		
reshment (M)	2433.00		
reshment (GS)	9800.00		
reshment (function)	4000.00		
erox	20606.00	4) Planning and Development	
omputer repair	5075.00		
ank deduction (S)	189100.00		
ank deduction (P)	110000.00		
vertisement	19635.00		
ank deduction	6908.50		
ire Staff pension	12910.00		
thers	40577.00	5) Social welfare	
	1756456.50		
Sanitation, Public Health And family welfare		6) Education and culture National day	5776.00
leaning of Hall	45000.00		
leaning of lake	29050.00		
leaning of toilet	2700.00		
isposal of animal	57600.00		
Garbage & Plastic	190314.00		
	324664.00	7) Rural Housing	



8) Drinking water

11) Rural Sanitation

12) Construction and  
Maintenance of Slaughter  
House & Cattle Pounds

9) Poverty alleviation  
Programme

13) Miscellaneous  
Refund of XII<sup>th</sup> fin  
NREGS  
Others

132736.00 ✓  
130000.00 ✓  
7828.00 ✓  
270564.00 ✓

10) Libraries  
Newspaper

3912.00 ✓

TOTAL Rs.

EXPENDITURE TOTAL

2413872.50 ✓

CLOSING BALANCE

5088374.14 ✓

GRAND TOTAL

7502246.64 ✓

164,722

Abnau  
Sarpanch

Bondodkay  
Secretary

SECRETARY  
V. P. M. A. N. M.  
PO. D. A. C. A.

DETAILS  
1. C.A.S.  
2. C.  
3.

## DETAILS OF THE BALANCES

1. Cash in Bank of Maharashtra	Rs. 47,91,542.55 -
2. Cash in SBI Bandora	Rs. 76,185.75 -
3. Cash in SBI XII <sup>th</sup> Finance	Rs. 1,83,947.00 -
4. Salary Reserve Fund	Rs. 11,008.00 -
5. Cash in RBL	Rs. 4,180.00 -
6. Library Fund	Rs. 21,453.00 -
7. Cash in hand	Rs. 52.84 -
8.	

TOTAL

Rs. 50,88,374.14 -

## DETAILS OF FUNDS

### 1. Govt. Grants

a) Member Salary

Rs. 3,08,892.00 4607327

b) ~~XII<sup>th</sup> Fin. Grants.~~ Weaker Panchayat

Rs. Nil X

c) XIV fin Grants

Rs. 36,84,644.00 X

d) ~~Devot~~ Golden Jubilee

Rs. 4,19,393.00 X

e) Garbage

Rs. Nil X

f) Matching Grants 296272

g) Library Grants

Rs. 4,180.00 -

### 2. RDA Grants Special

Rs. 3,57,940.84 X

3. E.M.D

Rs. 76,670.00 -

4. Security

Rs. 14,478.00 -

5. Income Tax

Rs. Nil

6. Royalty

Rs. 5,306.00 -

7. Any Other VAT/ Sales tax cess

Rs. 12,550.00 367,860.00

8. Panchayat Fund

Rs. 204320.34

TOTAL

467,860.00

Rs. 50,88,374.14

Certified that the closing Balance as shown in the account has been compared with that shown in the Cash Book, Bank Books and found to be correct.

Difference if any

The Difference of Rs. -12135/-

between the pass book and cash book

is due to the reason that:-

Bendodkar  
Secretary

Abnair  
Sarpanch



Govt Grants	4607327.84 -
Library Grants	4180.00 -
E.M.D	76670.00 -
Security	14478.00 -
Royalty	5306.00 -
Labour Cess	12550.00 -
Panchayat fund	367862.30 -
Total	5088374.14 -

seen in Audit  
 27/12/2022

# FORM NO. 10

{ SEE RULE 21 (a) }

Monthly / Annual / Accounts

Of

ACCOUNT OF INCOME AND EXPENDITURE

Of

VILLAGE PANCHAYAT

For

The Month of Annual Account  
2020-2021

No/ VP/MAR/F-10/2020-21  
Office of the Village Panchayat  
Marcaim, Ponda Goa

Date : \_\_\_\_\_

To,  
The Block Development Officer  
Ponda - Goa

Annual  
Sub:- Submission of Monthly Accounts for 2020-21

Sir,  
The monthly / Annual account for the period above are sent herewith under Rule of the Village Panchayat Account and Audit and Custody funds rule 1997 for perusal.

Bandedkar  
Secretary  
Village Panchayat  
V.P. MARCAIM  
PONDA-GOA

Sarpanch  
SARPANCH  
Village Panchayat  
V.P. MARCAIM  
PONDA-GOA



# Monthly/Annual/Account of Income of 2020-21

Particulars of Income	Amount	Particulars of Income	Am
Income 1) Closing of the Last Month/Year	5088374.14	B/F	
Budget Head 2) Grants From Government i) Special Matching Grants XIV <sup>th</sup> Finance Member allowances Wheeler Panchayat XV <sup>th</sup> Finance ii) General	310037.00 2935310.00 769500.00 944908.00 1851560.00 6811315.00	5) Proceeds of other loan etc. Certificate Birth & Death Non-availability Cert. N.O.C. House Repair permission House transfer fee House separation fee Construction licence occupancy certificate Ground fee	13580 720. 196. 27900.1 4500. 2500.1 48000.1 177923.1 4000.1 16500.0 295819.0
3) Other Grants Popular contribution Private	32000.00	6) Sale Proceeds Sale of tender forms	4000.00
4) <u>Proceeds of Taxes Fees etc. Under Sec. 153 of the Act.</u> House tax Light tax Professional tax Token House tax	149798.75 267.00 26909.00 1300.00 178274.75	7) Extra Ordinary Receipts Building rent Hall rent Chair rent Bank interest R.T.I. cess certified copy	29440.00 103500.00 120.00 193864.00 294.00 197801.00 18.00 525037.00
TOTAL Rs.		TOTAL RECEIPT OPENING BALANCE GRAND TOTAL	7846445.75 5088374.14 12934819.89

Account of Expenditure			
Particulars of Expenditure	Amount	Amount Particulars of Expenditure	Amount
<p>Amount</p> <p>Closing of the Last Month/Year</p> <p>Budget Head</p> <p>Administration</p> <p>Staff salary 525362.00</p> <p>Retire staff pension 208623.00</p> <p>Member salary 724175.00</p> <p>Bonus 13816.00</p> <p>Stationary 19905.00</p> <p>Postage 1285.00</p> <p>Office light bill 32447.00</p> <p>Office water bill 30710.00</p> <p>Travelling allowance 1100.00</p> <p>Advertisement 22107.50</p> <p>Refreshment (M) 4473.00</p> <p>Refreshment (GrS) 1800.00</p> <p>Xerox 31989.00</p> <p>Computer repair 11410.00</p> <p>Bank deduction (S) 165000.00</p> <p>Bank deduction 708.00</p> <p>Advocate fee 10500.00</p> <p>Admn. others 50016.50</p> <p>1855427.00</p>		<p>3) Public works</p> <p>Cutting of bushes 33900.00</p> <p>Desilting of gutter 37000.00</p> <p>Removing of mud 600.00</p> <p>71500.00</p>	
		<p>4) Planning and Development</p>	
		<p>5) Social welfare</p> <p>Monthly assistance 14400.00</p>	
<p>2) Sanitation, Public Health And family welfare</p> <p>cleaning of gutter 8750.00</p> <p>cleaning of Hall 24862.00</p> <p>cleaning of lake &amp; pathway 4200.00</p> <p>cleaning of toilet &amp; V.P. Office 1950.00</p> <p>Disposal of Animal 80600.00</p> <p>Garbage &amp; Plastic 197504.00</p> <p>317866.00</p>		<p>6) Education and culture</p> <p>celebration of National day 300.00</p>	
		<p>7) Rural Housing</p>	



8) Drinking water

11) Rural Sanitation

12) Construction and  
Maintenance of Slaughter  
House & Cattle Pounds

9) Poverty alleviation  
Programme

13) Miscellaneous

Refund of EMD  
Religious festival  
Misc. Others

8232.00 ✓

31450.00 ✓

1500.00 ✓

41182.00 ✓

10) Libraries

Newspaper

4398.00 ✓

EXPENDITURE TOTAL

2305073.00 ✓

CLOSING BALANCE

10629746.89 ✓

GRAND TOTAL

12934819.89 ✓

TOTAL Rs.

SARPANCH  
SARPANCH  
PONDA-GOA

Secretary  
SECRETARY  
V.P. MARCAIM  
PONDA-GOA

# VILLAGE OF THE BALANCES

Cash in Maharashtra	: 8306263.05 -
Cash in SBI Bandora	: 237493.75 -
Cash in SBI XII <sup>th</sup> fin.	: 183001.00 -
Salary Reserve Fund	: 11319.00 -
Cash in R.B.L.	: 22513.00 -
Library Fund	: 4298.00 -
XV <sup>th</sup> Finance	: 1854629.00 -
Cash in hand	: 4230.09 -

**TOTAL**

Rs. 1,06,29,746.89

## **DETAILS OF FUNDS**

### 1. Govt. Grants

a) Member Salary

Rs. 10013969.84

b) ~~XII<sup>th</sup> fin. Grants~~ <sup>Welder Panchayat</sup>

Rs. 354217.00 x

c) XIV fin. Grants

Rs. 571378.00 x

d) ~~Golden Jubilee~~

Rs. 6619954.00 x

e) Garbage

Rs. 419393.00 x

f) Library Grants

Rs. Nil x

g) XV<sup>th</sup> fin. Grants

Rs. 4298.00

### 2. ~~R.B.L.~~ Grants Special

Rs. 1854629.00 x

### 3. E.M.D.

Rs. 345732.84 x

### 4. Security

Rs. 76670.00 ✓

### 5. Income Tax

Rs. 14478.00 ✓

### 6. Royalty

Rs. Nil

### 7. Any Other VAT/Sales tax/Labour cess

Rs. 5306.00 ✓

### 8. Panchayat Fund

Rs. 210351.00 ✓

**TOTAL**

Rs. 15,3340.05 304674.05

Certified that the closing Balance as shown in the account has been compared with that shown in the Cash Book, Bank Books and found to be correct.

Difference if any

The Difference of Rs. -7693/- between the pass book and cash book is due to the reason that:-

Bendodkar

SECRETARY  
V.P. MARCAIM  
PONDA-GOA

SARGANCH  
V.P. MARCAIM  
PONDA-GOA



Govt Grants	10013969.84/-
Library grants	4298.00/-
E.M.D	(68438.00/-)
Security	14478.00/-
Royalty	5306.00/-
Labour Cess	210351.00/-
Panchayat Fund	(312906.05/-)
Total	1,06,29,746.89/-

Seen in Audit -  
~~1000/1000~~  
27/12/2022

# FORM NO. 10

{ SEE RULE 21 (a) }

Monthly / Annual / Accounts

Of

ACCOUNT OF INCOME AND EXPENDITURE

Of

VILLAGE PANCHAYAT

For

The Month of Annual Account

2021-22

No/ VP/MAR/F-10/2021-22

Office of the Village Panchayat

Marcam, Ponda Goa

Date : \_\_\_\_\_

To,  
The Block Development Officer  
Ponda Goa.

Sub:- Submission of <sup>Annual</sup> Monthly Accounts for 2021-2022

Sir,  
The monthly / Annual account for the period above are sent herewith under Rule of the Village Panchayat Account and Audit and Custody funds rule 1997 for perusal.

Bomdedkar  
Secretary  
Village Panchayat  
V.P. MARCAM  
PONDA-GOA

stef  
Sarpanch  
Village Panchayat  
SARPANCH  
V.P. MARCAM  
PONDA-GOA



Monthly/Annual/Account of Income

Particulars of Income	Amount	Particulars of Income	Amount
Income 1) Closing of the Last Month/Year	10629746.89	B/F	
Budget Head 2) Grants From Government i) Special Special Grants 50,000 ✓ Liberation day 3,00,000 ✓ ROA (MGNREGS) 4410.00 ✓ Matching grants 396,656.00 ✓ Member Salary 2,56,500.00 ✓ GITA 50,00,000 ✓ Garbage 1,50,000 ✓ Weaker panchayat 8,00,000 ✓ ii) General XIV <sup>th</sup> Finance 105332.00 ✓ XV <sup>th</sup> Finance 1858161.00 ✓ 8921059.00 ✓		5) Proceeds of other loan etc. Certificate 14450.00 ✓ Birth & Death 1638.00 ✓ Non availability Cert 200.00 ✓ NOC 54632.00 ✓ House Repair Fee 2500.00 ✓ House transfer Fee 4400.00 ✓ House Separation Fee 54000.00 ✓ Construction License Fee 89220.00 ✓ Occupancy Certificate 9000.00 ✓ Loan Purpose Certificate 1800.00 ✓ Ground fee 32500.00 ✓ Market fee 50500.00 ✓ 314840.00 ✓	
3) Other Grants Industry House tax 1778990.00 ✓  I) Private Popular Contribution 10,000.00 ✓ 1788990.00 ✓		6) Sale Proceeds	
4) <u>Proceeds of Taxes Fees etc. Under Sec. 153 of the Act.</u> House tax 265295.25 ✓ Light tax 1080.00 ✓ Professional tax 20210.00 ✓ Token House tax 4400.00 ✓ E House tax 58188.00 ✓ E House Registration 1,19,000 ✓		7) Extra Ordinary Receipts Hall Rent 1,54,000.00 ✓ Chair Rent 90.00 ✓ Bank Interest 343342.00 ✓ RTI fee 606.00 ✓ EMD 19000.00 ✓ Labour Cess 222480.00 ✓ Penalty 5000.00 ✓ 744518.00 ✓  TOTAL RECEIPT 12237580.25 ✓ OPENING BALANCE 10629746.89 ✓ GRAND TOTAL 22867327.14 ✓	
TOTAL Rs. 468173.25			

of	Amount	Amount Particulars of Expenditure	Amount
Last			
		<b>3) Public works</b>	
		Development Work	1025135.00
		Cutting of bushes	177700.00
		Desilting of gutters	98750.00
		Removing of Mud	6200.00
			1307785.00
Salary	299250.00		
Pension	607184.00		
Gratuity	548383.00		
Contribution (S)	16370.00		
Contribution (P)	228800.00		
	6300.00		
	60,000.00		
	25177.00		
	1820.00		
	71094.00		
	9995.00		
Computer repair	4482.00	<b>4) Planning and Development</b>	
Tei bill	23000.00		
Vocative fee	5600.00		
Travelling allowance	8660.00		
Advertisement	48506.00		
Stationary	12071.00	<b>5) Social welfare</b>	
Refreshment (M)	1400.00	Monthly assistance	10800.00
Refreshment (G)	13816.00	Balwadi rent	8400.00
Bonus	2000.00	Natural Calamities	44400.00
Refreshment (Punchon)			63600.00
	1994508.00		
<b>Sanitation, Public Health And family welfare</b>		<b>6) Education and culture</b>	
Cleaning of gutters	12300.00	Celebration of National day	330.00
Cleaning of well	4200.00		
Cleaning of Hall	74280.00		
Cleaning of Toilet	9000.00		
Cleaning of Animal	121400.00	<b>7) Rural Housing</b>	
Garbage & plastic	291059.00		
	12239.00		



8) Drinking water		11) Rural Sanitation	
9) Poverty alleviation Programme		12) Construction and Maintenance of Slaughter House & Cattle Pounds	
10) Libraries Newspapers	4701.00	13) Miscellaneous Labour Cess Religious festival MGNREGS Others Liberation day	314487.00 40,000.00 4410.00 3850.00 85580.00
TOTAL Rs.		EXPENDITURE TOTAL	4331490.00
		CLOSING BALANCE	18535837.14
		GRAND TOTAL	22867327.14

## TAILS OF THE BALANCES

Cash in Maharashtra	8363314.09
Cash in SBI XII Bandora	243971.75
Cash in SBI Bandora	194156.00
Salary Reserve Fund	363849.00
Library Fund	4417.00
Cash in RBL	5564010.00
BOM XV <sup>th</sup> Fund	3781687.00
Cash in hand	20432.34

**TOTAL**

Rs. 18535837.14

## DETAILS OF FUNDS

### 1. Govt. Grants

a) Member Salary

Rs. 311467.00 X

b) Weaker panchayat  
XII<sup>th</sup> Fin. Grants.

Rs. 284397.00 (S) X

c) XIV fin Grants

Rs. 5700151.00 X

d) Octroi XV<sup>th</sup> Finance

Rs. 3712790.00 X

e) Garbage

Rs. NIL X

f) Library Grants

Rs. 4327.00

g) Golden jubilee

Rs. 419393.00 X

### 2. R.D.A. Grants Special

Rs. 428813.84 X

### 3. E.M.D

Rs. 95670.00

### 4. Security

Rs. 14478.00

### 5. Income Tax

Rs. NIL

### 6. Royalty

Rs. 5306.00

### 7. Any Other VAT/ Sales tax

Rs. 118344.00

### 8. Panchayat Fund

Rs. 7440700.3

**TOTAL**

Rs. 18535837.14

Certified that the closing Balance as shown in the account has been compared with that shown in the Cash Book, Bank Books and found to be correct.

Difference if any

The Difference of Rs.

- 6946/-

between the pass book and cash book

is due to the reason that:-

Bandedkar

Secretary

Sarpanch

V.P. NARAYAN



Govt Grants	15857006.84 -
Library grants	4327.00 -
E.M.D	<u>8703.00</u> -
Security	14478.00 -
Royalty	5306.00 -
Labour Cess	118344.00 -
Panchayat Fund	<u>2448937.30</u> -
Total	18535837.14 -

Exam in Audit  
 By ~~11/10/2012~~  
 27/2/2012